

### ***Assets Management***

**Florence Site Coordinators: Luca Gonsalvi, Costanza Orsini.**

**Bari Site Coordinator: Stefano Carito.**

**Pisa Site Coordinator: Sara Corridori.**

**Other personnel: Alessandro Basanisi, Francesco Bonaccini, Jonathan Filippi, Giuliana Morelli, Giacomo Vincenzo Picchi, Ilaria Santoni, Roberto Spiniello.**

The main functions of the office are:

- inventory of assets and registration in the accounting program;
- management of the inventory register including any movements of assets, transfers of responsibility or transfers to another CNR structure;
- labeling of assets in charge of the institute;
- periodic updating of the lists of assets present in the structure;
- disposal of obsolete assets according to current legislation;
- periodic inspections of assets present in the structure.